

**A-Plus Staffing LLC**  
**Current Job Openings**  
**Last Updated: 09/03/2010**  
**Note: All jobs listed here are accurate within 24 hours.**  
**Others may be available.**

*We are a company fee-paid agency; the **employer** pays all fees involved. Most of the positions below are temp-to-hire, meaning that the employer anticipates hiring you permanently after a trial period. If you should have any questions, please feel free to call 556-1800, and DO NOT HESITATE **All inquiries and submissions are kept CONFIDENTIAL!** All positions are within the Charleston, SC area unless otherwise stated.*

**ADMINISTRATION:**

We currently do not have any general administrative openings. Check frequently for updates.

**ACCOUNTING:**

*\*If you are not interested in a position listed, but have solid accounting/bookkeeping experience, please submit your resume and we will include it in our accounting database for future positions.*

**\*Please note that all accounting positions require a clean SLED Criminal Background Check.**

**CPA Tax Manager** for Charleston, SC. Must have 8-10 years of tax experience in a CPA firm and two years management experience. \$55-75K with benefits. E-mail resume in Word format to gloria@aplusstaffing.net or call 843-556-1800. QUALIFIED APPLICANTS ONLY.

**CPA Audit Manager** for Florence, SC. Must have 5-6 years of CPA audit and some government audit experience is required. \$55-65K with benefits. E-mail resume in Word format to gloria@aplusstaffing.net or call 843-556-1800. QUALIFIED APPLICANTS ONLY.

**SeniorTax Accountant** for Charleston, SC. Must have 5 years of tax experience in a CPA firm and two years management experience. \$40's with benefits. E-mail resume in Word format to gloria@aplusstaffing.net or call 843-556-1800. QUALIFIED APPLICANTS ONLY

**INSURANCE:**

**Personal Line Account Manager:** *Immediate position available for an EXPERIENCED and LICENSED Personal Lines Account Manager. The duties for this position will include all phases of servicing accounts. Salary DOE. E-mail resume to Elaine@aplusstaffing.net in Word format.*

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**LEGAL:**

**\*\*If you have 2+ years legal experience, please forward your resume to Gloria and we will include it to our database for future positions.**

**Construction Defense Litigation Paralegal:** \$30-50K. 2-3 years experience required in Insurance or Construction Defense; TABS billing experience REQUIRED (please do not reply to this ad if you do not have experience in billing your own hours with this particular billing software); heavy discovery; full-time, Mon-Fri. Resumes may be submitted to gloria@aplusstaffing.net for consideration or you may call 843-556-1800 to discuss further.

**Litigation Defense Paralegal:** 3-5 years minimum of heavy defense litigation to include insurance defense and product defect. Seasoned in heavy case management to include experience in Federal Court Procedure. Highly organized and computer savvy. Salary is commensurate with experience 40K plus Great Benefits to include Insurance and retirement package. Qualified applicants may send resume in MS Word Format as an attachment to Gloria@aplusstaffing.net or call 843-556-1800.

**Intellectual Property Paralegal:** Respected and established law firm requires experienced Intellectual Property Paralegal with a minimum of five years experience in patent and trademark law and Federal Court experience and procedures for filing with USPTO. Salary commensurate with experience \$40's and excellent benefits. Qualified applicants may send resume in MS Word Format as an attachment to Gloria@aplusstaffing.net or call 843-556-1800.

**Real Estate and/or Bankruptcy Paralegal:** Established and prestigious firm needs transactional paralegal for a busy attorney. Intellectual property, real estate closing or bankruptcy litigation required. Bankruptcy experience required. Salary is negotiable, \$40k and up plus benefits. Only experienced candidates need to apply. Qualified applicants may send resume in MS Word format as an attachment to [Gloria@aplusstaffing.net](mailto:Gloria@aplusstaffing.net) or call 843-556-1800.

**Medical Mal Practice Paralegal:** Medical Mal Practice Paralegal Established Defense Firm needs 5yrs experience in Medical Mal Practice Defense. Highly organized individual with strong computer skills and heavy document organization capable in handling complex litigation. Certification and or Degree required. Salary 45K with excellent benefits and location. Qualified applicants can send resume in Word format, as an attachment, to gloria@aplusstaffing.net.

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**SALES:**

**Volunteer Recruitment Coordinator:** Sales experience and cold calling experience required. This is a strictly cold calling – phone position. The candidate should be a self starter, determined, and persistent. Continuous calling with script (30-40 calls per hour) to solicit participants to fundraise on behalf of charitable org. Re-cap at end of the day with personnel. Able to speak in soft manner and hear well in room full of others talking on the phone. Hours of work are usually 10 am – 12:15pm, then lunch: 12:15 pm – 1:00 and back to work from 1:00pm - 3:00 pm. The candidate must understand and be okay with the position being short term. ONLY EXPERIENCED NEED APPLY. E-mail resume to [elaine@aplusstaffing.net](mailto:elaine@aplusstaffing.net).

**TRUCK SALES AND SERVICE:**

**Commercial Truck Dealership**

**Commercial Truck Dealership Parts Manager:** Summerville (Charleston), SC. Freightliner, Sterling, Western Star dealership and Nationalease affiliate needs an experienced parts manager. Applicant must have parts department management experience in a computer based heavy equipment, truck or auto environment. Salary plus incentive will be commensurate with talent. Health insurance, paid time off, and 401k included. Qualified applicants may send confidential resume in MS Word format as an attachment to [gloria@aplusstaffing.net](mailto:gloria@aplusstaffing.net) or call 843-556-1800.

**General Manager North Carolina Truck Sales & Service** North Carolina Dealership is seeking a visionary manager who has proven record in sales to manage and coach an established staff. Must have proven track record in cold calling to maintain and establish new client base. Salary commensurate with experience. Discretionary bonus based on performance plus Health Insurance and 401k. Experienced candidate may send resume in MS Word Format as an attachment to [gloria@aplusstaffing.net](mailto:gloria@aplusstaffing.net) or call 843-556-1800.